

**P.M.B, 11, OMOKU**

**RIVERS STATE, NIGERIA**

**INVITATION TO TENDER FEDERAL COLLEGE OF EDUCATION (TECHNICAL)**

**(1.0) INTRODUCTION**

The Federal College of Education (Technical), Omoku, Rivers State hereby invites interested and competent companies with history of timely delivery of projects to tender for the 2015/2016 TETFUND Library Intervention Projects.

**(2.0) SCOPE OF WORK**

**S/N LOT NO:**

- (1) Lot I Procurement of Textbooks & Journals
- (2) Lot II Procurement of Virtual Library
- (3) Lot III Procurement of Furniture
- (4) Lot IV Procurement of Bindery Equipment

**(3.0) ELIGIBILITY REQUIREMENT**

**INTERESTED CONTRACTORS ARE REQUIRED TO SUBMIT THE FOLLOWING DOCUMENTS:**

- (a) Verifiable evidence of certificate of registration with Corporate Affairs Commission (CAC) by inclusion of certificate of Incorporation and Article of Association.
- (b) Verifiable evidence of Tax Clearance Certificates for the last three years (2014, 2015, 2016).
- (c) Verifiable evidence of current PENCOS compliance clearance certificate (2016).

- (d) Verifiable evidence of current industrial Training Fund (ITF) certificate (2016).
- (e) Verifiable evidence of National Social Insurance Trust Fund (NSITF) clearance certificate (2016).
- (f) Verifiable evidence of registration with the Bureau of Public Procurement (BPP) data base by inclusion of interim registration certificate.
- (g) Verifiable evidence of company's financial capability.
- (h) Verifiable list of key staff, with their Curriculum Vitae and relevant positions, that will execute the project.
- (i) Verifiable evidence of company's Audited Financial Statements for 3 years (2014, 2015, 2016).
- (j) Verifiable evidence of Setters of award and Job Completion certificates of similar jobs (at least three) in the last five years.
- (k) Sworn affidavit disclosing whether or not any officer of Federal College of Education (Technical), Omoku is a former or present Director, stakeholder) or has any pecuniary interest in the bidding. Also, a sworn affidavit indicating that all documents submitted are genuine and verifiable.
- (l) Sworn affidavit indicating that the company is not in receivership, insolvent or bankrupt.
- (m) Sworn affidavit that non of the Directors has been convicted in any court for any criminal offence including fraud and any financial impropriety-.

#### **(4.0) COLLECTION OF TENDER DOCUMENTS**

##### **ALL INTERESTED BIDDERS ARE TO:**

- (i) Pay a non-refundable fee of N20,000.
- (ii) Collect tender document from the Procurement Unit of the College on presentation of the payment receipt for non-refundable tender fee within six weeks from the date at this publication.

#### **(5.0) SUBMISSION OF TENDER DOCUMENT**

Completed Technical and Financial Bids should be submitted in two different sealed envelopes and labeled "Technical Bid" and "Financial Bid" respectively with the company name indicated on the back of the envelope. The two envelopes should be enclosed in a larger envelope and marked (Technical and Financial) and addressed to: The Secretary Tender's Committee, Federal College of Education (Technical), P.M.B, 11, Omoku. The envelope should be duly marked with the relevant Lot Number on the top right hand corner. The bids should be dropped in the Tender Box at the front of the procurement office. Bidders are to ensure that they also sign the submission register.

#### **(6.0) CLOSING DATE**

Technical/Financial Documents must be submitted **not later than 12:00 noon of 18th January, 2018** and shall be opened that same day in the College Multipurpose Hall. Contractors and suppliers are advised to be present or represented at the opening ceremony.

#### **Note:**

- (1) All submitted documents may be referred to relevant agencies for verification.
- (2) FCE(T) Omoku reserves the right to reject any or all the submissions" does not or do not meet with all the requirements specified.
- (3) This advertisement shall not be construed as a commitment on the part of the establishment nor shall it entitle a bidder to make any claim and/or seek any indemnity from the Federal College of Education (Technical), Omoku by virtue of such bidder having responded to the advertisement.

#### **Signed:**

**Management**